

**BURLINGTON TOWNSHIP**  
**Special Meeting**  
**May 27, 2021**

The meeting was called to order at the Township Hall located at 135 Elm Street, Burlington, MI 49029 at 6:00 p.m. by Supervisor Eyre. After the Pledge roll was taken with Darlene Mack, Susan Mack, Jeff Eyre, Barton Boyer and Jeanette Demski present.

Public Comment was opened at 6:01 with concerns being shared about not wanting paved roads turned back to gravel, Beautification Ordinance appeal process, why are gravel roads being widened and who requested this be done, poor gravel road conditions and heavy truck traffic on gravel roads, public comment was closed at 6:16 p.m.

**Approval of Meeting Minutes – Motion** by Demski, 2<sup>nd</sup> by Boyer and carried to approve the May 13, 2021 regular meeting minutes.

**Policy & Procedures for Paved or Chip Seal Roads Property Owners want turned to gravel-**  
Discussion was held on this process. Two draft petitions will be reviewed at the June 10, 2021 regular meeting by the board, one for returning chip/seal roads back to gravel and one for turning paved roads back to gravel. Petition Headings (Petition Requesting the Calhoun County Road Commission to Return a Chip/Seal Road back to Gravel) and (Petition Requesting the Calhoun County Road Commission to Turn a Paved Road to Gravel). The petition will state the Road Name and from where to where the property owners are requesting this be done (ex. 9 ½ Mile Road from N Dr. S. to R Dr. S.). Petitions will be available to residents following board approval of wording. Circulator can request a list of property owners on the petitioned road from the Township Treasurer. The circulator will be required to turn all petition pages in to the Township Clerk for signature verification. If 66.6% of the property owners along the petitioned road's signatures are verified and the Township Board approves, a Public Hearing will be scheduled and all property owners along that road will be notified by mail of the hearing date and location. A representative of the Calhoun County Road Commission will be required to attend the Public Hearing to answer questions.

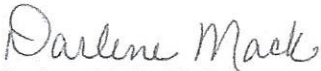
**Depository Resolution – Motion** by D. Mack, 2<sup>nd</sup> by S. Mack and carried to approve the amendment to resolution #3-11-21G removing TCF Bank and adding Kellogg Community Credit Union to the list of Township depositories.

**Millage Resolutions – Motion** by Eyre, 2<sup>nd</sup> by S. Mack and carried to approve the amendment to resolution #3-11-21E Township Millage Rate 2021, changing the collected mill from .8640 to .8605 for the 2021 tax year. **Motion** by S. Mack, 2<sup>nd</sup> by Eyre and carried to approve the amendment to resolution #3-11-21M Library Millage Rate 2021, changing the collected mill from .2979 to .2967 for the 2021 tax year. **Motion** by Eyre, 2<sup>nd</sup> by D. Mack and carried to approve resolution #5-27-21A Township Road Millage Rate 2021, with the collected mill being reduced by Headlee from the voter approved 2 mills to 1.9920 for the 2021 tax year. **Motion** by D. Mack, 2<sup>nd</sup> by S. Mack and carried to approve the amendment to resolution #3-11-21H Fire Department Millage Rate 2021, changing the collected mill from .9969 to .9929 for the 2021 tax year.

**NSF Check Policy – Motion** by S. Mack, 2<sup>nd</sup> by Demski and carried to set the Township's NSF check fee rate at \$40.00 per NSF check. Only Money Orders or Certified Cashier's Checks will be accepted from all out-of-state contractors working through SAFEbuilt.

Without opposition the meeting was adjourned at 7:14 p.m. by Supervisor Eyre.

*Approved 6-10-21*  
Proposed Minutes

  
Darlene Mack, Clerk

  
Jeffrey Eyre, Supervisor