

BURLINGTON TOWNSHIP
Regular Meeting
September 9, 2021

The meeting was called to order at the Township Hall located at 135 Elm Street, Burlington, MI 49029 at 6:30 p.m. by Supervisor Eyre with a total of 22 people in attendance. After the Pledge, roll was taken with Jeff Eyre, Darlene Mack, Barton Boyer, Susan Mack and Jeanette Demski present. **Public Comment Time** - Was opened at 6:31 p.m. and closed at 6:35 p.m. **Approval of Meeting Agenda - Motion** by D. Mack, 2nd by Eyre and carried to approve the meeting agenda with the addition of New Business (F) Fire Department Grants. **Approval of Minutes - Motion** by Eyre, 2nd by Demski and carried to approve the meeting minutes from the August 12, 2021 regular meeting. **Treasurer's Financial Reports** - were received. **Payment of Bills - Motion** by S. Mack, 2nd by Boyer and carried to approve payment of bills totaling \$13,071.64. **Committee Reports: Road Committee** - Has not met. **Zoning Administrator's Report** - Paul Walker's written report was provided to the board for review. **Fire Chief's Report** - Chief Yeakey was present and his written report was provided to the board for review. **Supervisor's Report** - Nothing to report from the C.C.R.D. on the Q Drive Culvert situation. **County Commissioner's Report** - Commissioner Miller was present and answered questions. The C.C.R.D. is considering blowing out the Q Drive Culvert. **Building Committee** - Nothing to report at this time. **Planning Commission Chair's Report** - Chad Blair was present and reported that McKenna will reduce their cost for the required 5 Year Review of the Township Master Plan by \$2,000.00 to \$12,500.00. McKenna also agreed that this expense can be spread over two years with the balance due by 12/30/2023. **Old Business: None. New Business: ADA Discussion** - S. Mack presented zoom & interpreter options to the board. **Motion** by D. Mack, 2nd by Boyer and carried to adopt Policy #09-09-2021 for ADA Requests. **Zoning Compliance Form - Motion** by D. Mack, 2nd by Demski and carried to add a signature line for the property owner to this form for use when the applicant is not the owner. **Non-Compliance Form** - Darlene will put together the Oronoko form, which was favored by Attorney MacFarlane, with Burlington information for review at the October meeting. **Fire Chief Appointment - Motion** by Eyre, 2nd by S. Mack and carried to appoint Norm Smith as the Burlington Township Fire Chief effective October 1, 2021. **Deputy Treasurer - Motion** by Eyre, 2nd by D. Mack and carried to have S. Mack publish the deputy treasurer position opening in the Marshall Advisor & Chronicle and Battle Creek Shopper. **Fire Department Grants** - The Fire Department has been awarded two FEMA Grants, one for Turnout Gear and the other for Radios. The radio bid is in at \$60,444.57 with the township match portion being \$10,968.38. **Motion** by S. Mack, 2nd by Eyre and carried to approve the matching funds for the Radio Grant. **Township Master Plan - Motion** by S. Mack, 2nd by Eyre and carried to approve the 5-year Master Plan Review by McKenna at the cost of \$12,500.00 with \$6,250.00 coming from the 21-22 budget and \$6,250.00 coming from the 22-23 budget, the balance will be due by 12/30/23. Meeting adjournment by Supervisor Eyre at 7:24 p.m.

approved 10-14-2021
Proposed Minutes

Darlene Mack
Darlene Mack, Clerk

Jeff Eyre, Supervisor - absent when
approved on
10-14-2021