

BURLINGTON TOWNSHIP
Regular Meeting
August 11, 2022

The meeting was called to order at the Township Hall located at 135 Elm Street, Burlington, MI 49029 at 6:30 p.m. by Supervisor Eyre. There were 11 in attendance. After the Pledge, roll was taken with Susan Mack, Jeffrey Eyre, Jeanette Demski and Darlene Mack present, Barton Boyer was absent. **Public Comment Time** – Was opened at 6:31 p.m. and closed at 6:34 p.m.

Approval of Agenda – Motion by D. Mack, 2nd by S. Mack and carried to approve the meeting agenda with additions under new business: E – Permit Service, F – Fire Millage Resolution, G – Deputy Treasurer Appointment, H – Roads, I - 9 ½ Mile Non-Compliance Situation, J - Calhoun Development Corporation Leadership Forum. **Financial Report** – Treasurer’s written report was available for review. **Meeting Minutes** – Motion by S. Mack, 2nd by Demski and carried to approve the meeting minutes from the July 14, 2022 regular meeting as presented. **Payment of Bills** – Motion by S. Mack, 2nd by Eyre and carried to pay bills totaling \$20,490.27. **Road Committee** – Jeff talked with Cori about R Drive and it will be graded and brined by Monday 8/15/22. Cori & John drove N Drive last week. **Zoning Administrator** – Paul Walker presented his written report. **Fire Chief** – Norm Smith presented his report. **Supervisor** – just the road information provided under the Road Committee. **County Commissioner** – Tommy Miller was absent. **Building Committee** – hasn’t meet. **Planning Chair** – Chad Blair was absent. **Old Business**: none. **New Business**: **Conditional Use Fees Paid by Applicants** – Fees such as legal, publication costs and special meeting costs are paid from the applicant’s application fee. We need to set up a policy for communication between those collecting the fees, initiating the expenses and maintaining the account balance. Jeff will talk with Chad Blair about this.

Michigan Gas Utilities Franchise Agreement – Tabled for the September 8th meeting when the attorney will have a written response for review. **Park’s Millage** – We need to come up with a plan before February of next year. Leo and Carol Hughes will bring playground equipment prices and a list of equipment that is covered by the Village insurance to review at our September 8th meeting. **Deputy Clerk Pay** – Motion by Eyre, 2nd by S. Mack and carried, to raise the hourly rate of pay for the Deputy Clerk from \$12.00 to \$15.00 per hour. **Permit Service** – Motion Eyre, 2nd by D. Mack and carried to terminate services with SAFEbuilt affective 9/15/22 for new business with all outstanding permits to be completed by 12/15/22. If there are any uncompleted permits after 12/15/22, SAFEbuilt is to provide a complete list of those uncompleted to Supervisor Eyre. SAFEbuilt is to be notified of this termination by certified letter. Our permit service will begin with SCMCCI on 9/15/22. **Fire Department Millage Resolution** – With the passing of the renewal millage on 8/2/22 a motion was made by D. Mack, 2nd by Eyre and carried to approve Resolution #08-11-22A approving the collection of 1 Mill for Fire Department Operating for the 2022 tax season. **Deputy Treasurer Appointment** – Treasurer Susan Mack has appointed Rebecca Fry as Deputy Treasurer. **Roads** – Eyre will draft a letter to the Calhoun County Road Department requesting their future plans for the roads in Burlington Township. **Zoning Noncompliance at corner of 9 ½ and N Drive South** – Direction was given to Paul Walker by the board to send a letter to the property owner. **County Development Corporation Leadership Forum** - Eyre will attend this in Marshall. **Adjournment**: The meeting was adjourned at 7:21 p.m. by Supervisor Eyre.

Approved 9-8-22
Proposed Minutes


Darlene Mack, Clerk


Jeffrey Eyre, Supervisor